

Risk Management Policy

We are committed to ensuring that the environment we provide for both children and our employees is free from any hazards which have the potential to put children and adults at risk of harm and injury.

As a service provider to children we have a duty to abide by Health & Safety Legislation and the requirements of the Statutory Framework for the Early Years Foundation Stage.

As an employer we have a duty to ensure that the working environment is free from any hazards which may pose a risk to a member of staff as stated in the Health & Safety at Work act 1974.

All staff have a responsibility for identifying and highlighting any potential hazards to the Management and Michelle Tuddenham the Health & Safety Officer for Little Acorns.

Staff must take immediate steps to put into place any remedial steps (i.e. removing children from a particular area) needed in order to reduce any potential risks to children or staff until it has been reported to Management and Health & Safety Officer

In order to fulfil our responsibilities, we will:

- Provide an environment and equipment that is fit for purpose (including hygiene requirements)
- Ensure that staff receive the relevant instruction, training and supervision necessary
- Put in place reporting methods to ensure that all staff are aware of how to report a potential hazard
- Carry out regular checks of premises and equipment
- Undertake the Health & Safety five-point process to identify, assess, monitor, report and review any potential hazard within the setting
- Undertake regular reviews of any areas that need to be checked on a regular basis and keep detailed records of reviews
- To carry out a full risk assessment before taking the children off the premises